

# **Retention in the Athletic Training Major**

To continue in the athletic training major, students must meet program academic, conduct, and technical standards, described in this section of the athletic training student handbook. Prior to the start of athletic training room experiences and event coverage every academic year, students must provide:

1. A completed copy of the physical exam form filled out and signed by the students' personal physician, registered nurse practitioner, physician assistant, or a Student Health Center physician.
2. A signed copy of the technical standards form. Questions regarding the ability of a student to fulfill the technical standards will immediately be referred to the University Disability Services, Office of Student Educational Services.
3. A signed "Athletic Training Student Agreement" indicating awareness of the requirements for, and demands of the athletic training major and the athletic training profession.
4. Proof of current CPR / AED certification. Freshmen will initially receive this training as part of EXSC 1010, with certification good for 2 years. Juniors must complete recertification prior to starting athletic training room / event coverage that year. It is the student's responsibility to maintain current CPR / First Aid Certification throughout the remainder of their time in the athletic training major.

In addition, athletic training students must comply with all academic, conduct, and technical standards listed in this section.

Freshman students are required to complete 30 hours of observation time in the Marquette athletic training room prior to May 1<sup>st</sup> of their freshman year.

Failure to comply with all of the retention standards will result in academic probation and if not corrected, dismissal from the program, and/or subsequent delay in graduation.

## **A. Academic Standards**

### **GRADE APPEAL**

The Athletic Training major follows the College of Health Sciences undergraduate grade appeal guidelines (See Appeal Procedures in the College of Health Sciences section of the University Bulletin).

### **GRADE POINT AVERAGE (GPA)**

Grade Point Averages are calculated by dividing the total points achieved (points for grade earned x credits - see Undergraduate Bulletin) by the number of credits earned.

E.g. Chemistry	4 credits	AB	$3.5 \times 4 = 14.0$ points
Biology	3 credits	C	$2.0 \times 3 = 6.0$ points
Physics	4 credits	B	$3.0 \times 4 = 12.0$ points
Total	11 credits		32 points

GPA calculated as 32 points/11 cr = 2.91 GPA

Students who wish to have their grade report mailed to someone other than themselves are to file the request with the Office of the Registrar.

### ACADEMIC PROBATION

1. A student is automatically placed on academic probation if their cumulative GPA falls between 2.75 and 2.00 and the student does not meet any other criteria for probation as listed below. The average GPA at the end of the semester following placement on probation status must be equal to or greater than 2.75 as a condition of probation.
2. A student is placed on Academic Probation with conditions of probation determined by the Program Director if any of the following circumstances occur:
  - A. A single grade of “C/D” or lower is received in a single semester for any course listed as an athletic training “major requirement” (as defined in the athletic training section of the university undergraduate bulletin).
  - B. A “U” grade is received for any one of the five clinical experiences in the athletic training curriculum in the absence of clinical misconduct (see Conduct Standards section).
  - C. Conduct necessitating the development of a formal learning contract between a faculty member and the student (see Conduct Standards section)

### ACADEMIC DISMISSAL

A Student is subject to dismissal from the athletic training major if any of the following occur:

1. Failure to respond to notification of Academic Probation or notification of Academic Probation conditions within the stipulated time frame.
2. Failure to comply with any terms of Academic Probation and / or formal learning contract.
3. If a student’s performance, while on Academic Probation, does not meet the standards listed in the Academic Probation section.
4. If at any point during the students’ academic career, their cumulative GPA drops below 2.0.
5. A grade of “C/D” or lower is obtained in more than one major related course in one semester.
6. A “U” grade is obtained in more than one clinical experience.

### PROCESS FOR REQUESTING A DISMISSAL HEARING

1. Within seven working days of the student receiving a certified letter notifying the student of dismissal from the athletic training major, a written request from the student for a hearing that describes the extenuating circumstances underlying the deficiency must be received in the Exercise Science office. If a hearing request is not received from the student within the given time frame, the student’s dismissal from the program will be final.
2. Upon receipt of the written request for a hearing, the student will be notified in writing, and verbally if possible, of the dismissal hearing time and date.
3. The student may have one adviser present during the hearing. An adviser, typically a member of the Marquette Community (i.e. current students, faculty, and staff), serves as a support person and assists the student before and during the hearing. As the adviser, this individual may not speak for the student nor address the members of the Academic Standards Committee. However, the student can also identify the adviser as one of two witnesses, through the procedures described in the following section.
4. The student may also request time for up to two witnesses, to speak individually to the Committee on behalf of the student. Witnesses are typically asked to comment only on the event(s) pertinent to the proceedings,

not the character of the student. The Academic Standards Chair may limit the time and scope of individual statements. Other support for the student may be submitted in the form of written letters to the Committee. The student will notify the Department at least 72 hours in advance of all individuals who will attend the hearing and identify their role, standing and relationship to the student. See the College of Health Sciences Appeals Proceedings in the Bulletin for guidelines of the hearing procedures.

5. The Committee acts in an advisory capacity to the Dean of the College of Health Sciences, who is present at the appeal hearings. The student will be notified, in writing, of the decision of the Dean within seven working days of the hearing.
6. The Dean of the College of Health Sciences has the final decision on all matters related to the academic appeal.

## **B. Conduct Standards**

### **ATTENDANCE**

Attendance is mandatory in all scheduled classes, labs, and practicum experiences. In the event of absence, progress and continuation in the course will be considered individually. The reason for absence, academic performance of the student, past record of absenteeism, and other relevant factors will be considered. The student is required to provide prior notice to faculty of absence or tardiness. When a student has absences in hours equal to two weeks of class/laboratory/clinical periods, he or she will be dropped without warning, earning a grade of WA, at the request of the instructor or the dean of the college. After the WA grade has been issued, the student may not apply for a grade of W.

If you are withdrawn from a class, that class is not fulfilled as a prerequisite to other classes. Therefore, you may not be able to continue in the athletic training curriculum if that course is a prerequisite course for those required courses the following terms, until you return to the prerequisite class and complete the content. This will affect your anticipated graduation and certification date.

### **PROFESSIONAL BEHAVIORS**

Professional behavior is vital to the success of every athletic trainer. As the student progresses through the athletic training major at Marquette University, the process of becoming an effective athletic trainer involves achieving competency in the knowledge, skill and behavior of athletic training. The expected professional behaviors in both the academic and clinical settings are based on the Athletic Training Student Code of Ethics and the National Athletic Trainers Association's Standards of Practice.

The student is considered a representative of the athletic training profession once he/she enters the athletic training major. This does not mean that the student must forego individuality or sense of humor, but that the student's dress and behavior appropriately reflect upon the profession. Students are expected to exhibit appropriate professional conduct to effectively represent both Marquette University and the profession.

To facilitate development and competency in professional behaviors, the student will be provided with formal and informal feedback as needed and encouraged to utilize self-assessment and reflection. Reflecting upon past experiences, situations, and actions is an extremely valuable method of assessing performance and formulating more useful strategies for the future. The athletic training faculty expect each student to seek feedback from fellow students, faculty, and clinical instructors to develop and refine these behaviors.

The following action(s) will be taken for a student demonstrating behaviors inconsistent with professional behavior as outlined above:

1. When behavior is perceived as being inappropriate, the student will be given feedback regarding the inappropriate behavior(s) and will be provided with relevant expectations for future behavior. Feedback may be provided by academic and/or clinical faculty. The student will be expected to remediate the behavior as advised.
2. If a change to more appropriate behavior(s) does not occur, the student will be placed on Academic Probation, and a formal learning contract between Marquette University and the student will be developed. The conditions of Academic Probation will include successful fulfillment of the learning contract.
3. The learning contract will be developed by the Program Director of the athletic training major with the student, with guidance from the appropriate faculty member(s). The learning contract will consist of objectives to be achieved as well as a plan and time frame for achieving the objectives.
4. Failure to comply with the conditions of the Academic Probation and learning contract will result in Academic Dismissal proceedings. If the behavior occurs in the clinical setting, a grade of "U" will be entered for that clinical experience.

#### ACADEMIC/CLINICAL MISCONDUCT

Some behavioral issues or events are more egregious in nature and may rise to the level of academic, clinical or professional misconduct. Athletic training student misconduct may include, but is not limited to:

1. Academic dishonesty including cheating, plagiarism, unapproved collaboration or falsifying work in whole or in part.
2. Conduct that constitutes harassment, threats or abuse of, or discrimination against, peers, faculty, patients, or others.
3. Provision of athletic training services, including attendance in lab courses, while under the influence of an illegal substance and/or alcohol.
4. Breach of patient/client confidentiality.
5. Failure, during a clinical experience, to comply with the Policies and Procedures of the clinical facility.
6. Failure to comply with the Athletic Training Practice Act for the state in which a clinical experience is located. It is the responsibility of the student to obtain this information from the state or district Athletic Training Association prior to any clinical activities in that state.
7. Failure to comply with the National Athletic Trainers Association (NATA) Standards of Professional Practice
  - a. (found here:  
[http://www.bocatc.org/index.php?Itemid=54&id=51&option=com\\_content&task=view](http://www.bocatc.org/index.php?Itemid=54&id=51&option=com_content&task=view) )

#### PROCESS FOR ESTABLISHING FINDINGS OF MISCONDUCT

1. Findings of misconduct to self, faculty, the University, clinical facility and/or patient/athlete will result in failure of the assignment, failure of the course or dismissal from the Program in Athletic Training, depending on the severity of the offense. As indicated in the College of Health Sciences guidelines, if a

complaint of misconduct arises, the student will be notified in writing by the Program Director of the allegations and reasons for possible penalties or dismissal from the program. The Program Director will also notify the Professional Affairs Committee of these allegations and of proposed actions involving the student.

2. The committee will investigate and evaluate the case and provide the student with an opportunity for a hearing before the committee. The Program Director will be present at the hearing. The student may present information to the investigating committee and may bring an adviser to be present during the proceedings to provide support or advice. The student must notify the Department at least 72 hours in advance of the role and relationship of this adviser to the student. See the College of Health Sciences Appeals Proceedings in the Bulletin for guidelines of the hearing procedures.
3. The committee may pose questions to the student, review documentation presented by the student and/or the department chairperson and allow third parties to present relevant evidence, all at the sole discretion of the committee. The committee will make its recommendations directly to the Dean of the College of Health Sciences. The Dean shall determine whether detrimental conduct occurred and establish the appropriate action or penalty and notify the student in writing. The student may appeal this decision, in writing, to the Office of Academic Affairs, within ten working days of the notification of the Dean's decision.