

# Commencement 2024

## At-a-glance information

### FACULTY

#### ACADEMIC APPAREL ORDER

- Academic regalia is required to participate in Commencement. If you do not own your academic apparel, you can rent apparel at [Herff Jones](#) by **Saturday, April 6**.
- If you would like to purchase your own academic regalia, contact Rick Hannig at Herff Jones at 262.363.3055 or [rhsales@twc.com](mailto:rhsales@twc.com). From the date of purchase, it takes at least 6-8 weeks for delivery, therefore we suggest you contact Herff Jones as soon as possible.

#### ACADEMIC APPAREL PICKUP

No appointment is necessary. You do not need to stop at the check-in table when you arrive. Go directly to the Herff Jones distribution tables and indicate that you are a faculty member.

**Tuesday, May 7** | **Wednesday, May 8** | **Thursday, May 9**  
10 a.m. – 6 p.m. | 10 a.m. – 4 p.m. | 10 a.m. – 1 p.m.

Alumni Memorial Union, Monaghan Ballroom, Third Floor

#### RSVP REQUIRED TO ATTEND COMMENCEMENT

Please [respond](#) by **April 28** to indicate your attendance. Faculty will be seated on stage. The planning team does not overset chairs to avoid unsightly empty chairs on stage; therefore, it is important to notify them of your planned attendance.

#### REQUEST FOR FACULTY VOLUNTEERS - PLEASE RSVP BY APRIL 28

Faculty who would like to serve in an active role at graduation, we have several volunteer opportunities listed below:

- **Faculty Marshal**
  - Greet and check in faculty members in the faculty robing room.
  - Lead faculty processional and recessional.
  - Assist with faculty seating on stage.
  - Faculty marshal will be seated on stage.
- **Column Marshals**
  - Greet and assist graduates with finding their seats prior to the ceremony.
  - Assist students with lining up to walk across the stage and then guide them back to their seats.
  - Assist with handing out diploma covers and handing name cards to the readers.
  - Faculty column marshals will not be seated on stage due to responsibilities during the ceremony.
- **Faculty Volunteers**
  - Check faculty/staff IDs and direct them to the Robing Room.
  - Escort any VIP guests to reserved seating section.
  - Check student IDs and direct them to student check-in.
  - Distribute diploma covers to students as they prepare to cross the stage.
  - Faculty volunteers will not be seated on stage due to responsibilities during the ceremony.

#### LUNCH

For faculty participating in both the morning and afternoon ceremonies, lunch will be provided in the BMO Club.

### VOLUNTEERS ARE NEEDED FOR BOTH THE MORNING AND AFTERNOON CEREMONY

The volunteer roles noted above are needed for the morning and/or afternoon ceremony. If you are interested in serving in a volunteer capacity, please indicate on the faculty RSVP form when responding. Please RSVP by April 28 to help organizers determine whether additional volunteers are needed based on response. Please contact the Office of University Special Events at 414.288.7431 if you have any questions regarding the faculty volunteer roles.

### COMMENCEMENT DATE AND TIMES WILL BE ANNOUNCED MID-SPRING

#### RECEPTION CELEBRATING THE CLASS OF 2024

Friday, May 10 | 5 – 6:30 p.m.  
Ray and Kay Eckstein Common (the outdoor gathering space east of the Alumni Memorial Union)  
1442 West Wisconsin Avenue

Hosted by President Michael R. Lovell and the Marquette University Jesuit Community. Graduates, their families, faculty, staff and the entire campus community are welcome to attend. No RSVP required.

*Rain Site location: Alumni Memorial Union, Monaghan Ballroom, Third Floor*

#### BACCALAUREATE MASS

Saturday, May 11 | 9 a.m. **or** 4 p.m. | *Time to be announced mid-spring (1.5-hour Mass)*  
Al McGuire Center  
770 North 12th Street

Faculty and graduates are invited to process in wearing their academic regalia. For additional information, please contact Campus Ministry at [campusministry@marquette.edu](mailto:campusministry@marquette.edu) or 414.288.6873.

#### COMMENCEMENT – UNDERGRADUATE

Saturday, May 11 at 1 p.m. **or** Sunday, May 12 at 11 a.m. | *Date to be announced mid-spring*  
Fiserv Forum  
1111 Vel R. Phillips Avenue

- Doors will open two hours before the ceremony.
- The ceremony is expected to be 2.5 hours.

#### COMMENCEMENT – GRADUATE SCHOOL, GRADUATE SCHOOL OF MANAGEMENT AND HEALTH SCIENCES PROFESSIONAL

Saturday, May 11 at 5 p.m. **or** Sunday, May 12 at 3 p.m. | *Date to be announced mid-spring*  
Fiserv Forum  
1111 Vel R. Phillips Avenue

- Doors will open one hour before the ceremony.
- The ceremony is expected to be 1.5 hours.

**Both ceremonies will be livestreamed for family and friends who are not able to attend in person. Information on how to join can be found on the Commencement website at [marquette.edu/commencement](http://marquette.edu/commencement).**

### FACULTY PARKING AND FACULTY ENTRANCE INTO FISERV FORUM

- Faculty **do not** need tickets to gain entrance into Fiserv Forum.
- Bring your MUID to expedite your entrance through security. You will need to go through the walk-through metal detection upon entering. All bags will be scanned by security personnel upon entry.
- We suggest you park in the Highland Garage located at 1030 North Sixth Street. The entrance is off Sixth Street. ([See Map](#))
- It is recommended you prepay for parking by going to the Highland Garage Parking link posted on the Commencement website. The link will be activated in the spring semester.
- After parking your car, head north out of the structure to the **Service Entrance** of Fiserv. (#9 on [the Map](#))
- It is recommended to bring only essentials with you and avoid totes or purses. If you are carrying a bag of any kind, you must enter through the **Loading Dock** doors (#10 on [the Map](#)) for extra security screening.

### FACULTY ROBING ROOM AND ARRIVAL TIME

- Please arrive at least **one hour** prior to the ceremony. As a reminder, it will take some time to go through security and check MUIDs.
- The robing room for all faculty will be located in the **AUXILIARY LOCKER ROOM** for both the morning and afternoon ceremonies. A volunteer will be on site to direct you to the robing room.
- Boxes will be provided in the robing room for the return of rented academic apparel following the ceremonies.

### DISSERTATION DIRECTORS

After robing, dissertation directors should meet their Ph.D. candidates at the Graduate School check-in table in the student check-in area ([Jockey Club](#)). You will both then proceed to the arena, where column marshals will direct you to the designated seating section.

**The Law School, School of Dentistry and College of Health Sciences' professional programs (Physical Therapy, Occupational Therapy and Physician Assistant Studies) will continue to host individual ceremonies.**

For additional Commencement information, visit our website at [marquette.edu/commencement](http://marquette.edu/commencement) or contact the Office of University Special Events at 414.288.7431.



Please continue to watch your email and visit our website for updated Commencement information.

For questions, please contact University Special Events at 414.288.7431 or [universitiespecialevents@marquette.edu](mailto:universitiespecialevents@marquette.edu).