



MARQUETTE UNIVERSITY GRADUATE SCHOOL

REQUEST FOR EXTENSION OF TIME

The Graduate School does not automatically extend the time a student may need to finish his/her degree. A statement explaining why an extension is necessary MUST accompany this form. The student is solely responsible for obtaining the signatures of his/her adviser and the department's Director of Graduate Studies (or departmental Chair if the Director is unavailable), and submitting the completed form to the Graduate School. A final decision on the extension request will come from the Graduate School.

If the student omits information or signatures requested below or fails to provide a statement, the Graduate School will return the form without review. As soon as the Graduate School approved or denies your extension, you will be notified at the address you provide this form. If you need assistance completing this form, please contact the Graduate School at 414-288-7137.

I. STUDENT INFORMATION

Name:	<input type="text"/>	MUID:	<input type="text"/>
Street Address:	<input type="text"/>	Daytime Phone:	<input type="text"/>
City:	<input type="text"/>	State:	<input type="text"/>
Program:	<input type="text"/>	Zip Code:	<input type="text"/>
Adviser:	<input type="text"/>	Degree:	<input type="text"/>
		Term & Year Grad Program Began:	<input type="text"/>

This is my: First Request Second Request Third Request

II. DEGREE REQUIREMENTS - Fill in the date the requirement was, or will be, completed.

Language requirements (if any):	<input type="text"/>
Completion of all coursework:	<input type="text"/>
Comprehensive or Doctoral Qualifying Exam:	<input type="text"/>

III. DISSERTATION OR THESIS/PROJECT DETAILS - Indicate planned completion dates. Substitute appropriate chapter titles if required. Doctoral students must complete all of the below. If you are a master's student, fill in those sections that best apply to your thesis or project.

Outline:	<input type="text"/>
Statement of Problem:	<input type="text"/>
Literature Review (or appropriate chapter - give title):	<input type="text"/>
Methodology (or appropriate chapter - give title):	<input type="text"/>
Results (or appropriate chapter - give title):	<input type="text"/>
Conclusions:	<input type="text"/>
Public Defense (if necessary for master's):	<input type="text"/>
Revision (if required by committee):	<input type="text"/>
Approved dissertation, thesis, professional project, or essay to Grad School:	<input type="text"/>

IV. ADDITIONAL INFORMATION AND SIGNATURES

New anticipated graduation date:	<input type="text"/>		
Student Signature:	<input type="text"/>	Date:	<input type="text"/>
Adviser's Signature:	<input type="text"/>	Date:	<input type="text"/>
DGS or Chair Signature:	<input type="text"/>	Date:	<input type="text"/>

For Graduate School ONLY:

The student now has until this semester and year to complete all remaining degree requirements:	<input type="text"/>		
Graduate School Approval/Signature:	<input type="text"/>	Date:	<input type="text"/>