



MARQUETTE
UNIVERSITY

OFFICE OF THE PROVOST

Spousal/Partner Hire

Opportunities will arise at Marquette University where the hiring of a spouse or partner is in the best interest of the university. The following is the process that will be used in requesting and approving such hires.

I. Consideration prior to requesting.

The principle hire needs to be a nationally known expert within the field, is a diverse hire from a population considered underrepresented in the department/college, or is a qualified candidate in a critical field that is historically difficult to recruit and hire from.

A spouse/partner hire may be considered if one of the three noted stipulations is met.

II. Written Request

The dean of the college hiring the principal faculty member will submit a written request to have spouse/partner interviewed for a faculty position to the Provost.

The request must include the following:

- Reason principal hire is important to the department/college.
- Endorsement of the spouse/partner interviewing department that addresses:
 - The need for the expertise of the spouse/partner within the department.
 - Why the spouse/partner will be a benefit to the department/college that has agreed to consider interviewing.
 - How the expertise of the spouse/partner will improve the quality and reputation of the interviewing department.
 - Willingness of department members to accept the spouse/partner if interviewed and hired and how well the spouse/partner will likely integrate within the department.
- The faculty line that will be used for the spouse/partner must be identified as well as the funding source for the hire and other related cost (i.e. start-up).

III. Provost Response

Provost will provide a written response to the request.

IV. The position only needs to be posted on the “Employment at Marquette” web page. All submitted applications will be processed through normal hiring procedures.